

Scott Michael Raymond

E: scottmraymond94@gmail.com | M: (760) 524-8243 | Victorville, CA 92392

www.linkedin.com/in/scott-m-raymond | smraymond.com

Motivated **Information Technology Specialist** and **Web Developer** with 5 years of comprehensive IT consulting and team-based project planning experience. Possesses practical knowledge of best corporate customer service standards, and conscientious scheduling to manage tight deadlines. Applies vast technical knowledge and leadership attitude to improve workplace productivity, find intricate solutions, and reduce IT expenditures. **Core competencies:**

Networking • Windows • MacOS • Linux • Scripting • Virtualization • Active Directory • Imaging
Troubleshooting • Network Security • LAMP • HTML/CSS • PHP • JavaScript • jQuery • MySQL • Oracle

Professional Experience

Bento Box Entertainment · North Hollywood, CA · November, 2018 - January, 2021

Information Technology Specialist

Oversee the technological needs for a rapidly expanding animation studio, housing hundreds of animators, producers, and writers in a non-stop production environment. **Responsibilities include:**

- Provide secure server access
- Utilize remoting tools to ensure efficiency
- Troubleshooting popular 3rd party animation and specialized software
- FTPS, RAID, Drobo backup
- Collaborate to excel client expectations
- Manage Active Directory user accounts, server data, and software licenses

CSUSB · San Bernardino, CA · April, 2016 - June 2018

Information Technology Assistant

Provide excellent administrative technical assistance, support, and consulting for the faculty and staff of the College of Arts and Letters at California State University San Bernardino. **Responsibilities include:**

- Repairing PCs, Macs, and printers
- Install and update software, drivers, and OS
- Resolve network and server problems
- Backing-up important faculty data
- Communicating with all departments to resolve campus-wide issues

Education

Bachelor of Arts in Computer Systems, Web Programming Option

CSUSB · San Bernardino, CA · March, 2018 · **Magna Cum Laude** GPA: 3.89

Associate of Science in Computer Information Systems

Victor Valley College · Victorville, CA · June, 2015 · GPA: 3.7

Technical Skills

Microsoft Office • Microsoft Exchange • Adobe Acrobat • Jamf • Remote Desktop
Creative Cloud • Time Machine • Munki • Web Development • AWS • PHPStorm